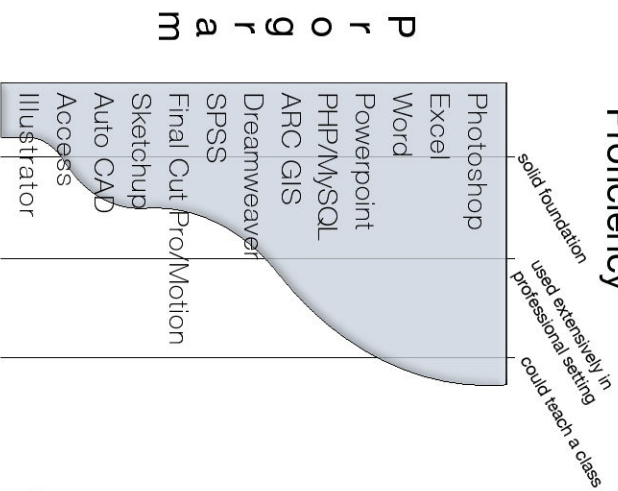
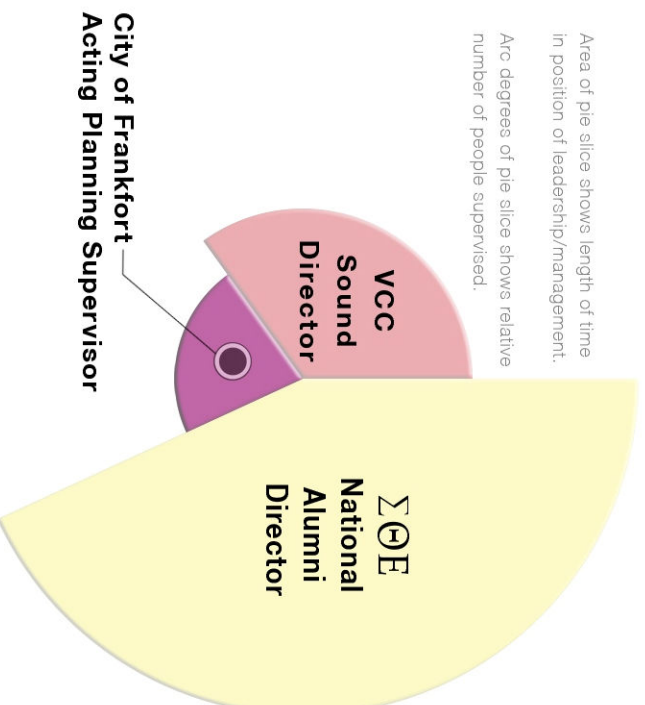


Proficiency

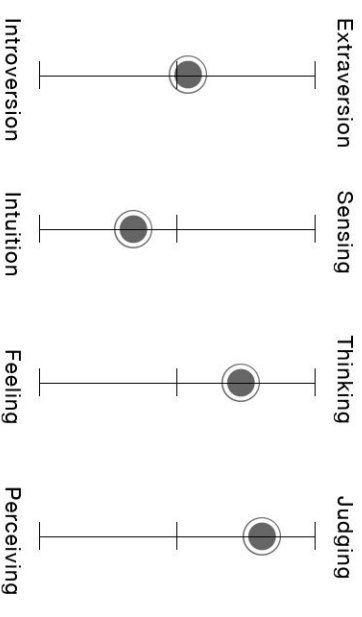


Leadership Experience

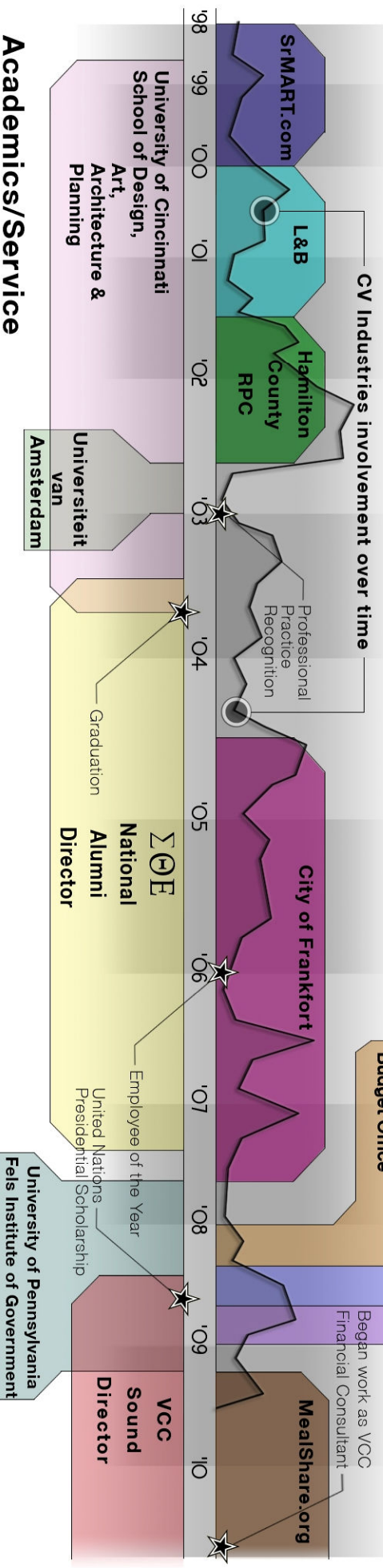


Fieldmarshal

Myers-Briggs Type Indicator



Employment



Experience

2010 - Present

Financial Manager

Vineyard Church

- Duties include maintaining accurate, transparent financial records of a 501(c)(3) organization in accordance with GAAP principles and applicable tax laws. Provide financial updates to senior staff, monitor trends using analysis tools and develop procedures to ensure the highest levels of integrity. Part time position (5hrs/wk).

2009 - Present

Co-Founder

MealShare.org

- Created a web 2.0 site that provides software applications for enhancing existing social networks. Oversaw development of business logic, created a framework to handle dynamic web content. Managed finances including accounts payable, receivable, and payroll. Negotiated contracts with vendors and developed business strategies including developing new market opportunities.

2008

Graduate Internships

U. Pennsylvania

- Fall – Audited City of Philadelphia's Division of Technology to enhance internal data collection and metric analysis to improve department's strategic focus.
- Summer – Outlined steps for creating an equity fund aimed at retaining affordable rental stock in gentrifying neighborhoods.
- Spring – Developed an econometric model to forecast the City of Philadelphia's tax base. Researched user-fee strategies for the city's recycling and solid waste departments.

2004-2007

City Planner

Frankfort, KY

- Analyzed development plans, administered ordinances in accordance with local, state and federal regulations, presented recommendations to the Planning Commission subcommittees, created GIS maps, compiled data for special projects, and exemplified superior customer service dealing with citizen complaints.

Education

2007-2009

University of Pennsylvania

Philadelphia, PA

- Master of Government Administration. Emphasis in public finance, economic development, as well as electives through Wharton's MBA offerings.

1998-2003

University of Cincinnati

Cincinnati, OH

- Bachelors of Urban Planning. 15 credit hours of economics, 30 credit hours in design studios. Collaborated with the Niehoff Studio's research arm while studying abroad at the Universiteit van Amsterdam.

Leadership

Served four years on the National Board for Sigma Theta Epsilon overseeing relations between the 8,500+ alumni and their chapters.

Since June 2008, serving as the sound department director at the West Philadelphia Vineyard Church. Duties include training the volunteer workforce, creation of a capital plan, performing all budgetary tasks, and overseeing inventory management.

Awards

- 2008 – United Nations ATHGO Summit Presidential Scholarship recipient.
- 2007 – Offered the Dodd Fellowship at the Thomas Jefferson Program in Public Policy.
- 2005 – City of Frankfort Planning Department Employee of the Year.
- 2003 – Outstanding Student of the undergraduate class of 2003.
- 2003 – Multiple awards for groundbreaking work incorporating emerging technology in civic engagement for Hamilton County's Community COMPASS project.